

# Authorization for the Release of Protected Health Information Form CE 407.11



Policy Name: Confidentiality of Medical and Health Information

Policy Number: CE 407

Individual Name: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

I hereby authorize The Vista Foundation/The Vista School/Vista Adult Services Organization ("Provider") to release health information about me to:

Name of recipient: \_\_\_\_\_

Contact person (if recipient is an entity): \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_ E-mail: \_\_\_\_\_

The information to be released shall be limited to the following:

- |  |  |
|--|--|
| <input type="checkbox"/> Medical Record (complete) | <input type="checkbox"/> History and Physical    |
| <input type="checkbox"/> Face Sheet                | <input type="checkbox"/> Consultation Reports    |
| <input type="checkbox"/> Discharge Summary         | <input type="checkbox"/> Other (please specify): |
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The purpose of the disclosure is as follows:

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This information will be released in the following manner:

- |  |   |
|--|---|
| <input type="checkbox"/> In person               | <input type="checkbox"/> Mail or other delivery service |
| <input type="checkbox"/> Fax                     | <input type="checkbox"/> E-mail                         |
| <input type="checkbox"/> Other (please specify): |   |
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I understand that this disclosure will include (check if applicable):

- Information relating to AIDS or HIV infection
- Treatment for substance and/or alcohol abuse or dependency
- Psychotherapy notes, or other information relating to mental health or psychiatric care

This information is being disclosed to the above person, organization, or agency from records whose confidentiality may be protected by the Pennsylvania Drug and Alcohol Abuse Control Act, the Pennsylvania Mental Health Procedures Act, and/or the Pennsylvania Confidentiality of HIV Related Information Act. My signature below authorizes the release of information protected by these Pennsylvania statutes.

I understand that I have no obligation whatsoever to disclose information from my record, and that Provider cannot withhold treatment from me based upon my failure to execute this authorization, unless the purpose of this authorization is to disclose health information to

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another party based on health care that is provided solely to obtain such information.

I understand that I may revoke this authorization at any time in writing, except to the extent that action based on this authorization has been taken. However, I also understand that health information disclosed pursuant to this authorization may be subject to re-disclosure because it is no longer protected by federal privacy laws. I fully understand the contents of this authorization and voluntarily consent to the release of the information as stated. Provider, its employees, officers, and clinical staff are released from legal responsibility or liability for the release of the above information to the extent indicated and authorized herein. Finally, I understand that I am entitled to obtain a copy of this authorization from Provider upon request.

THIS AUTHORIZATION SHALL EXPIRE ON \_\_\_/\_\_\_/20\_\_\_, BUT IN NO EVENT SHALL THIS AUTHORIZATION EXPIRE MORE THAN ONE YEAR FROM THE DATE THIS AUTHORIZATION IS EXECUTED.

\_\_\_\_\_  
Individual/Resident or Individual/Resident Representative

\_\_\_\_\_  
Date

If signed by Individual/Resident Representative, please describe power/authority to act on Individual/Resident's behalf: \_\_\_\_\_

**This document must be kept on record for at least six years from the date above.**